



Providing World Class Learning Solutions!!!

# PROJECT MANAGEMENT PROFESSIONAL (PMP)

2 Days  
Classroom Training



[www.preparationinfo.com](http://www.preparationinfo.com)

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# LEARNING FROM THE CLASS

PMP signifies that you speak and understand the global language of project management and connects you to a community of professionals, organizations and experts worldwide.

**The PMP Role Delineation states that candidates for the PMP certification:**

- ▶ Perform their duties under general supervision and are responsible for all aspects of the project for the life of the project
- ▶ Lead and direct cross-functional teams to deliver projects within the constraints of schedule, budget, and scope
- ▶ Demonstrate sufficient knowledge and experience to appropriately apply a methodology to projects that have reasonably well-defined requirements and deliverables

## BENEFITS OF TRAINING

- ▶ Learn about the Project phases, Project life cycle, Project stakeholders, key general management skills and the social-economic-environmental influences
- ▶ Learn about facilitating processes of Quality, Human Resources, Communication, Risk, Procurement and Stakeholder Management
- ▶ Learn how to use the PMBOK® Guide to prepare for the examination
- ▶ Get guidelines on filling up the PMP® Application form



## WHO SHOULD ATTEND THIS TRAINING

- ▶ Project & Program Managers
- ▶ Delivery Managers
- ▶ Project / Team Leaders
- ▶ Consultants
- ▶ Senior Executives
- ▶ IT Managers
- ▶ Project Team Members
- ▶ PMO staff

# AGENDA FOR MODULE 1

## INTRODUCTION

- The training follows latest PMBOK Guide

## OVERVIEW AND PURPOSE PMP AND PMI

- Projects - Definition
- The Importance of Project Management
- Relationship of Project, Program, Portfolio, and Operations Management
- Components of the PMBOK Guide
- Project Management Business Documents

## THE ENVIRONMENT IN WHICH PROJECTS OPERATE

- What is a project environment
- Enterprise Environmental Factors
  - EEFs Internal to the Organization
  - EEFs External to the Organization
- Organizational Process Assets
  - Processes, Policies, and Procedures
  - Organizational Knowledge Repositories

## ORGANIZATIONAL SYSTEMS

- Organizations and Management Structures overview
- Organizational Governance Frameworks
- Management Elements
- Organizational Structure Types

## THE ROLE OF THE PROJECT MANAGER

- Definition of a Project Manager
- The Project Manager's Sphere of Influence
  - The Project
  - The Organization
  - The Industry
  - Professional Discipline
  - Across Disciplines

# AGENDA FOR MODULE 2

## PROJECT MANAGER COMPETENCES

- Technical Project Management Skills
- Strategic and Business Management Skills
- Leadership Skills
- Comparison of Leadership and Management

## PERFORMING INTEGRATION

- Performing Integration at the Process Level
- Integration at the Cognitive Level
- Integration at the Context Level
- Integration and Complexity

## PROJECT INTEGRATION MANAGEMENT

- Develop Project Charter and other related Project Documents (Business Case, SOW)
- Develop Project Management Plan
- Direct and Manage Project Work
- Manage Project Knowledge
- Monitor and Control Project Work
- Perform Integrated Change Control
- Close Project or Phase

## PROJECT SCOPE MANAGEMENT

- Plan Scope Management
- Collect Requirements
- Define Scope
- Create WBS
- Validate Scope
- Control Scope

## PROJECT SCHEDULE MANAGEMENT

- Plan Schedule Management
- Define Activities
- Sequence Activities
- Estimate Activity Durations
- Develop Schedule
- Control Schedule

# AGENDA FOR MODULE 3

## PROJECT COST MANAGEMENT

- Plan Cost Management
- Estimate Costs
- Determine Budget
- Control Costs

## PROJECT QUALITY MANAGEMENT

- Plan Quality Management
- Manage Quality
- Control Quality

## PROJECT RESOURCE MANAGEMENT

- Plan Resource Management
- Estimate Activity Resources
- Acquire Resources
- Develop Team
- Manage Team
- Control Resources

## PROJECT COMMUNICATIONS MANAGEMENT

- Plan Communications Management
- Manage Communications
- Monitor Communications

## PROJECT RISK MANAGEMENT

- Plan Risk Management
- Identify Risks
- Perform Qualitative Risk Analysis
- Perform Quantitative Risk Analysis
- Plan Risk Responses
- Implement Risk Responses
- Monitor Risks

# AGENDA FOR MODULE 4

## PROJECT PROCUREMENT MANAGEMENT

- Plan Procurement Management
- Conduct Procurements
- Control Procurements

## PROJECT STAKEHOLDER MANAGEMENT

- Identify Stakeholders
- Plan Stakeholder Engagement
- Manage Stakeholder Engagement
- Monitor Stakeholder Engagement

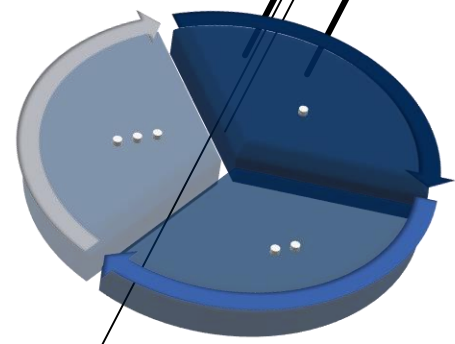
## PMP Examination Tips and Tricks

## Quick Hacks to clear PMP exam at first attempt

## PMP Exam Application Process

## PMP Exam Sample Q & A Discussion

**“ VISION WITHOUT ACTION IS A DREAM.  
ACTION WITHOUT VISION IS SIMPLY  
PASSING THE TIME. ACTION WITH VISION  
IS MAKING A POSITIVE DIFFERENCE. ”**



# WHAT DO YOU GET?

By attending our PMP 2 Day Classroom Training you will get,

- ▶ Exposure to best industry project management principles and practices of PMBOK
- ▶ Tips & Tricks to clear the PMP exam
- ▶ Downloadable workbooks, PDF-guides and study material
- ▶ Networking opportunities with fellow professionals
- ▶ 1 Year email based doubt clearing support from our experts
- ▶ 35 Contact hour certificate
- ▶ Complementary Online Self Study Course on “PMP Exam Prep: Earn Your PMP Certification”

# WHAT SHOULD YOU HAVE?

Secondary degree (high school diploma, associate's degree or the global equivalent)

- ▶ 7,500 hours leading and directing projects
- ▶ 35 hours of project management education

**OR**

- ▶ Four-year degree
- ▶ 4,500 hours leading and directing projects
- ▶ 35 hours of project management education

➔ This Classroom Training is conducted in 4,5 Star Hotel where you will have all the facilities. You have to bring your Laptop for the training.

There is no any specific requirement of any software tool installation in your laptop before the training.



**BOOK NOW**



**PROJECT MANAGEMENT CAN BE DEFINED AS A WAY OF DEVELOPING STRUCTURE IN A COMPLEX PROJECT, WHERE THE INDEPENDENT VARIABLES OF TIME, COST, RESOURCES AND HUMAN BEHAVIOR COME TOGETHER**

# WHY PREPARATIONINFO



Accredited Curriculum



Instructor-Led Classroom Training



One Stop Training Solution



Customized Hands-on Training



Global Presence in 40+ countries



Trusted by 1000+ Corporates

1000 +  
CLIENTS SERVED



Our customers comes from various MNC's





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